

**THE MINUTES OF THE REGULAR MEETING OF THE HOLTVILLE  
CITY COUNCIL  
February 13, 2012**

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The regular meeting of the Holtville City Council was held on Monday, February 13, 2012 at 5:30 p.m. in the Civic Center. Council Members present were Jerry Brittsan, Mike Goodsell, Colleen Ludwig, Richard Layton and David Bradshaw. Staff members present were Alex Meyerhoff, Nick Wells, Gordon Johnson and Denise Garcia. City Treasurer Pete Mellinger, City Attorney Steve Walker, City Planner Justina Arce and City Engineer Jack Holt were also present.

**CITY COUNCIL CLOSED SESSION MEETING CALLED TO ORDER:**

Mr. Brittsan called the meeting to order at 5:30 p.m.

**CITY COUNCIL OPEN SESSION MEETING CALLED TO ORDER:**

Mr. Brittsan called the meeting to order at 6:05 p.m.

**INVOCATION:**

The invocation was led by Pastor Richard Moore of Trinity Baptist Church.

**PLEDGE OF ALLEGIANCE:**

Mr. Brittsan led the pledge of allegiance.

Mayor Brittsan requested a moment of silence for Phillip Vessey, Gerald Clint Snyder, Verona Still, Faustino Ramirez, Quentin Burke, Randall Carson, and Victor Telles.

**CITY CLERK RE: VERIFICATION OF POSTING OF AGENDA:**

The Interim City Clerk verified that the agenda was duly posted on February 10, 2012.

**EXECUTIVE SESSION ANNOUNCEMENTS:**

**CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**

*(Government Code Section 54956.9(b))*

Willowbend LLC vs. City Of Holtville

No reportable action taken.

**CONFERENCE WITH REAL PROPERTY NEGOTIATORS:**

*(Government Code Section 54956.9)*

2 Matters – 664 Palm Avenue

640 E. Third St. #5

No reportable action taken.

**PUBLIC EMPLOYMENT**

*(Government Code Section 54957.6)*

Title: City Manager Evaluation

No reportable action taken.

**PUBLIC COMMENTS:**

City Treasurer, Pete Mellinger, spoke regarding the recent passing of former Planning Commission member Quentin Burke and requested that a special Resolution be adopted in order to pay tribute to Mr. Burke. Council Member Ludwig agreed.

## **CONSENT AGENDA:**

- 1. Approval Of Minutes Of The Regular Meeting Of The City Council Of January 23, 2012**
- 2. Current Demands #30022 To #30153**

A motion was made by Council Member Layton and seconded by Member Bradshaw to approve Consent Agenda items 1 and 2. All members present were in favor and the motion carried 5/0.

## **REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES AND COMMUNIQUE:**

Mr. Bradshaw attended the League breakfast this week and will also attend the ICTC planning meeting in two weeks. He reported that he attended and enjoyed the Carrot Festival festivities.

Mrs. Ludwig attended the BECC meeting regarding the outfall main project and attended several meetings with the City Manager.

Mr. Brittsan also attended the Carrot Festival and said it was well attended. He recalled a time when he and Ron Thornburg participated in the carrot crate derbies.

Mr. Layton also noted that he attended all of the festivities as well.

Council Member Goodsell reported that he announced for the parade and also attended a committee meeting regarding the Gene Layton Memorial pool.

Mr. Mellinger reported that he rode with the Veterans in the parade.

Chief Johnson reported that he also rode in the parade and informed Council of the number of hours accumulated by the Sheriff's staff over the weekend at 121 hours; noting that the City would not incur any additional costs for these hours as they are under budget for staffing at this point. He reported that there were only five citations issued on Saturday and a few arrests. Council Member Brittsan commended the Sheriff's staff and said that he has heard from the community that the Sheriff's department is doing an excellent job.

City Manager Meyerhoff thanked the City employees and others for volunteering at this year's Athletic Club rib cook-off.

Mr. Walker reminded everyone about the Ethics Training he will be providing to Council and Planning Commission at their regularly scheduled meeting on Tuesday, February 21, 2012.

## **UNFINISHED BUSINESS:**

- 3. Discussion/Related Action To Authorize Shared Use Of Gene Layton Memorial Swimming Pool – Alex Meyerhoff, City Manager**

A motion was made by Council Member Goodsell and seconded by Council Member Bradshaw for the City Attorney to develop an agreement for the Authorization of Shared Use at the Gene Layton Memorial Swimming Pool between the City and the Imperial Valley Desert Aquatics Club. The motion carried unanimously.

**4. Discussion/Related Action Regarding Brock Farms Water Billing At 280 Fern Avenue, Holtville, California-Alex Meyerhoff, City Manager**

A motion was made by Council Member Bradshaw and seconded by Council Member Ludwig to reclassify the business from packing and storage to agriculture shop, restore water service and waive the past-due balance. The motion carried 3/2 with Council Members Brittsan and Layton opposing.

**NEW BUSINESS:**

**5. Discussion/Related Action To Appoint Two Members To The Successor Agency To The Holtville Redevelopment Agency – Alex Meyerhoff, City Manager**

A motion was made by Council Member Brittsan and seconded by Layton to appoint Finance Manager Nick Wells and City Manager Alex Meyerhoff to the Successor Agency Oversight Board. The motion carried unanimously.

**6. Discussion/Related Action To Adopt RESOLUTION 12-07 Approving An Application Submission To Obtain Funding Through The FY's 12/13 to 15/16 Under ICTC's Regional Surface Transportation Program (RSTP) – Justina Arce, City Planner**

A motion was made by Council Member Layton and seconded by Council Member Ludwig to adopt Resolution 12-07 approving an application submission to obtain funding through the Fiscal year 2012/13 to 2015/16 under ICTC's Regional Surface Transportation Program for street improvements to the North side of Ninth Street between Cedar Avenue and Palm Avenue. The motion carried unanimously in the form of a roll call vote.

**7. Discussion/Related Action to Adopt RESOLUTION 12-08 Approving An Application Submission To Obtain Funding Through The FY's 12/13 to 15/16 Under ICTC's Regional Surface Transportation Program (RSTP) – Justina Arce, City Planner**

A motion was made by Council Member Ludwig and seconded by Council Member Goodsell to adopt Resolution 12-08 approving an application submission to obtain funding through the Fiscal year 2012/13 to 2015/16 under ICTC's Regional Surface Transportation Program for street improvements to Walnut Avenue between 4<sup>th</sup> Street and 1<sup>st</sup> Street/City Limits. The motion carried unanimously in the form of a roll call vote.

**8. Discussion/Related Action Adopting RESOLUTION 12-09 Approving The Donation Of Leave- Alex Meyerhoff, City Manager**

A motion was made by Council Member Bradshaw and seconded by Council Member Ludwig to adopt Resolution 12-09 approving the Donation of Leave Policy #300-06. The motion carried unanimously in the form of a roll call vote.

**INFORMATION ONLY:**

**9. City Manager Report – Alex Meyerhoff**

City Manager Meyerhoff reviewed his attendance at several events and meetings.

**a. Finance Manager – Nick Wells**

Referred Council to his report provided in the packet and also noted that recently attended a meeting at the Barbara Worth Country Club where there was an update on their financing and they expressed a desire to be annexed into the City.

**b. Public Works Supervisor – Matt Hughes**

Matt Hughes was not present.

**c. Police Department – Gordon Johnson**

Referenced his report provided in the packet.

**ADJOURNMENT:**

There being no further business to come before Council, Mr. Brittsan adjourned the Regular Council meeting at 7:32 following Closed Session.

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Jerry M. Brittsan, Mayor

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Glyn Snyder, City Clerk